

## Senior Officers Employment Sub-Committee

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### MINUTES OF THE SENIOR OFFICERS EMPLOYMENT SUB-COMMITTEE MEETING HELD ON 19 DECEMBER 2019 AT COUNTY HALL, TROWBRIDGE.

#### Present:

Cllr Philip Whitehead, Cllr Richard Clewer and Cllr Ian Thorn

#### Also Present:

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#### 9 Election of Chairman

##### Resolved:

To elect Cllr Philip Whitehead as Chairman for the meeting.

Councillor Whitehead in the Chair

#### 10 Apologies for Absence

There were no apologies for absence.

#### 11 Declarations of Interest

There were no declarations of interest made at the meeting.

#### 12 Chairman's Announcements

There were no Chairman's announcements made at the meeting.

#### 13 Public Participation

There were no members of the public present.

#### 14 Exclusion of the Press and Public

##### Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Nos. 15 & 16 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public

**interest in withholding the information outweighs the public interest in disclosing the information to the public.**

15 **Termination of Employment of Executive Director**

The Sub Committee considered a confidential report from the Director of Human Resources & Organisational Development with a recommendation to terminate the employment of the Executive Director, Adult Care, Public Health & Digital on the grounds of redundancy following a restructure of the senior management structure at tier 1.

**Resolved:**

**To terminate the employment of Dr Carlton Brand, Executive Director, Adult Care, Public Health & Digital on the grounds of redundancy with effect from 10 January 2020, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.**

16 **Extension of Redundancy Date**

Consideration was given to a confidential report by the Director of Human Resources & Organisational Development which sought an extension to the deferred redundancy of Ms Tracy Carter from 31 March 2020 to 31 May 2020.

It was explained that the deferred redundancy was to enable Ms Carter to take steps to complete the waste transition programme and to resolve contract issues. In addition Ms Carter was developing proposals to embed the carbon reduction work within the wider organisation and an extension to the redundancy date should provide sufficient time for a seamless transfer of responsibilities to another officer.

**Resolved:**

**To approve a two month extension to the termination of employment of Ms Tracy Carter on the grounds of redundancy with effect from 31 May 2020, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.**

(Duration of meeting: 4.05 - 4.20 pm)

The Officer who has produced these minutes is Roger Bishton of Democratic Services, direct line 01225 713 035, e-mail [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

Press enquiries to Communications, direct line (01225) 713114/713115